

## **E-PROCUREMENT MODULE CENTRALIZES DAY-TO-DAY PURCHASING OPERATIONS WHILE DIGITIZING THE PROCESSES AND INCREASING YOUR VISIBILITY ON SPEND**

Procurement success mostly depends on the alignment of day-to-day purchasing activities with strategic sourcing. But generally that is not what happens; the procurement department has limited control over purchasing and visibility on spend, so maverick buying causes significant concealed costs while collaboration is restricted due to cumbersome spreadsheets.

Promena's cloud-based e-Procurement module helps businesses to manage the requisition-to-purchase process, offering Catalog, Budget, Requisition and Purchase Order Management with approval workflows that lighten the buying burden. The solution helps requisitioners buy preferred items, order from preferred suppliers, and route the request to appropriate buyers for sourcing. The system displays e-Forms and procurement policies to ensure maximum compliance and bring more spend under management by accurately classifying every item, irrespective of its source - catalog, material repository or free-text.

**34%**

**Percentage of reduced cycle time compared to paper-based workflows**

**70%**

**Percentage of increase in spend visibility**

### **KEY FEATURES**

- ✓ Customizable Approval Workflow
- ✓ Configurable Approval Rules
- ✓ Budget Control
- ✓ Catalog Management
- ✓ Send Requisitions to Bidding
- ✓ Convert Bids to PO
- ✓ Supplier Confirmation & Shipping Records
- ✓ Buyer PoD & Confirmation Records
- ✓ Multicurrency
- ✓ Dashboards & Cycle Time Reportings
- ✓ Mobile Request, Approve, PO

## **Catalog Management**

Manage your requisitions or purchase orders via buyer-configured catalogs assigned to selected users, business units or purchasing categories. Give users a B2C e-shopping experience in your purchasing operations.

## **Budget Management**

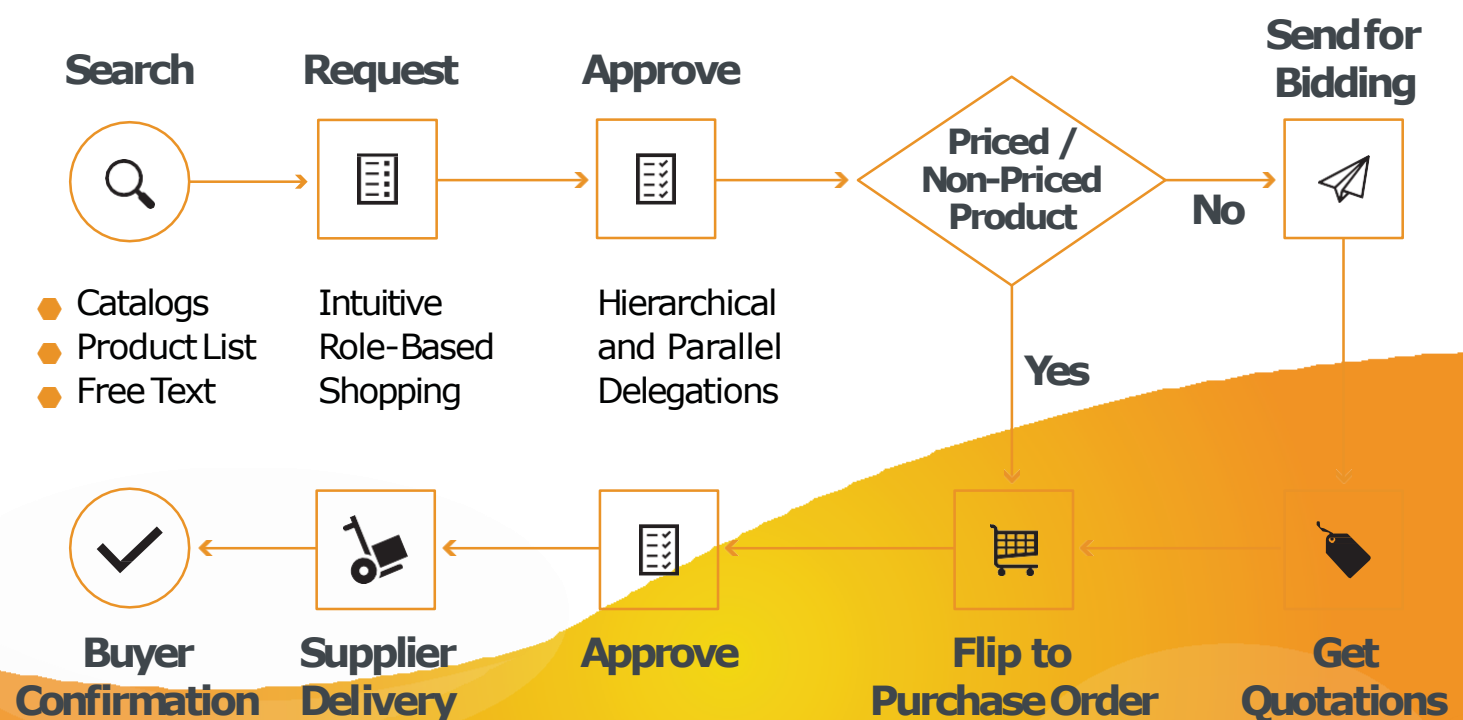
Decide amounts and expiry dates of budgets for each department in your organization. Based on the defined approval process, deduct recognized cost, prevent budget overrun or, in case of budget overrun, trigger workflows for escalation.

## **Requisition Management**

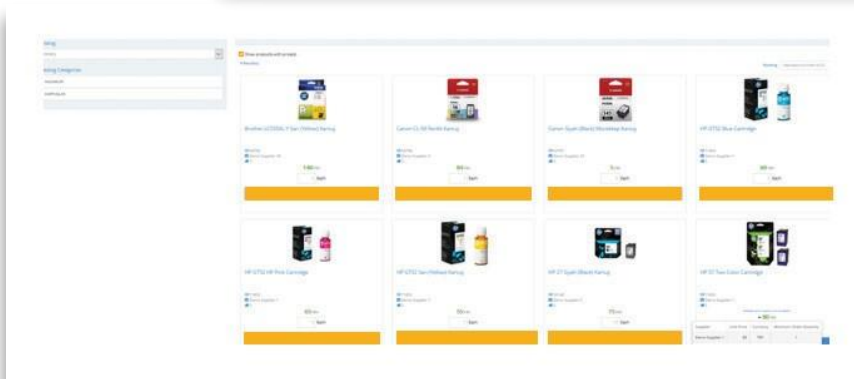
A centralized tool for requisitions helping you to eliminate paper trails, avoid possible inaccurate or duplicated requests and increase collaboration with your internal stakeholders.

## **Purchase Order Management**

Flip your requisitions or the prices of your e-sourcing events to purchase orders with the accurate delivery terms, addresses and quantities. Automatically assign cost categories based on the user profile and the type of purchase, while also keeping track of your budget.



## Comprehensive KPI Dashboards



## ABOUT PROMENA

Promena was founded in 2001 by **Koc Holding to provide efficient and effective control of time and cost savings** to customers in their purchasing activities. It is the technology platform of Zet, the biggest central purchasing organization in Turkey.

This unique position has enabled Promena to design world-class products based on the experience and know-how of their expert procurement practitioners. With nearly 20 years experience, Promena was one of the first companies to bring e-procurement to the online world.